



**The American
Institute
of Architects**

Long Island Chapter

**54th Annual
2018 ARCHI AWARDS**

Call For Entries



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ELIGIBILITY

- ❖ All submissions must be projects which have been designed since January 1, 2012. AIA Long Island Chapter Members may submit projects on Long Island or elsewhere. Architects who are not AIA/LIC members may only submit projects that were designed for and/or constructed on Long Island (Nassau and Suffolk Counties).
- ❖ The annual AIA Long Island Chapter Design Awards Program recognizes excellence in architectural design by Long Island Architects and/or Long Island projects.
- ❖ The program's goal is to increase awareness of today's outstanding architecture and to honor the architects, clients, and consultants who work together to create these projects.
- ❖ Previous Archi Award winning submissions are not eligible in any award category.
- ❖ Please specify category, name and location of the project on each registration form.
- ❖ Please use a separate registration form for each project submitted.



SCHEDULE & REGISTRATION FEES

I. SCHEDULE

❖ Registration Fees and Registration Form(s) are due no later than Friday, July 13, 2018 (11:59 PM EST). No extension of time will be given. Submit Entry Forms via email to archiawards@aialongisland.com. Once the Registration Fee and Entry Form have been received by AIALIC, the entrants will receive an Entry Number.

❖ Submit entries via email to archiawards@aialongisland.com no later than Friday, August 10, 2018 (11:59 PM EST). Applicant will receive an entry confirmation email.

❖ Presentation of Awards - Thursday, October 18, 2018

2. REGISTRATION FEES PER SUBMISSION

❖ AIA LONG ISLAND CHAPTER MEMBERS	\$225.00
❖ AIA MEMBERS (NON LONG ISLAND)	\$300.00
❖ NON-AIA MEMBERS	\$350.00

Registration payments must be made via credit card and are non-refundable (see Registration Form)



PROCEDURES

1. REGISTRATION

Complete Registration Form and submit payment via email to archiawards@aialongisland.com prior to Friday, July 13, 2018, (11:59 PM EST).

2. REVIEW DESIGN AWARDS SUPPORTING DOCUMENTS

Once registered you will receive confirmation and a Entry Number for each individual submission. Note: Each submission requires a separate Registration Form and Entry Number. Please review the "Eligibility" and "Rules and Regulations" prior to compiling your submission.

3. COMPILER SUBMISSION

Documents should be assembled for each entry following the requirements set forth in the submission guidelines.

4. SUBMIT ENTRY DIGITALLY

This is a digital awards competition and all Entries must be submitted electronically. Note: Hardcopies of submissions will not be accepted for judging. (Refer to Page 10 for "Electronic Submission Requirements").

Submit entries via email to archiawards@aialongisland.com no later than Friday, August 10, 2018 (11:59 PM EST)



RULES AND REGULATIONS



1. Entrants give AIA Long Island Chapter permission to reproduce their submission without restriction.
2. No royalties shall be payable by AIA Long Island Chapter or any other sponsors for use of the submission entry materials.
3. Entrants verify that all information provided on the Registration Form is true and their submission is subject to disqualification in the event that it is found that any information has been falsified.
4. For all categories, all entrants and teams must have at least one registered Architect (the Architect of Record) in order to submit. Associate members are able to submit without a registered architect only for the unbuilt category for competition related projects.
5. Entrants affirm that they are sole owner of the materials identified in the submission entry, that each submitted entry is an original work, and that neither these materials nor the permission granted hereby infringes upon the ownership, copyright, trademark, or rights of others.
6. All deliverables become property of AIA Long Island Chapter.
7. All entries must be submitted without identifying marks, including logos, texts, insignia, or images that could be used to identify the submission's author(s).
8. All submissions must be projects completed since January 1, 2011.
9. Previous Archi Award winning submissions are not eligible in any award category.
10. Unbuilt projects are eligible only when a Client is named.
11. Each project is considered as a separate entry and a separate entry fee must be paid for each. Multiple designs will not be considered as a single entry.
12. Entrants must identify the project category under which they are submitting.
13. The jury is not required to give awards for each category.
14. The selection of the jury is determined by the Archi Awards Committee and will be approved by the Board of Directors.
15. The award process will be based on a point system executed by the jury. A project must achieve the minimum points required to receive an award for each category.

CATEGORIES



The criteria for submission includes any commercial, corporate, institutional or residential building type, built or unbuilt which have been designed since January, 2012. Projects will be evaluated individually and not in competition with others.

Building types and categories are:

1. Residential Single Family (under \$1 million)
2. Residential Single Family (from \$1 to \$3 million)
3. Residential Single Family (over \$3 million)
4. New Residential multiple/family/mixed use.
5. New Commercial Facilities (under \$4 million)
6. New Commercial Facilities (over \$4 million)
7. New Mercantile (under \$4 million)
8. New Mercantile (over \$4 million)
9. Commercial Mercantile renovations and additions
10. Institutional/Hospitality/Health Care/Government/Transportation/Educational
11. Small Projects any category (under \$300,000 cost of construction)
12. Small Firm (less than five (5) employees including Principal) or Sole Practitioner

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CATEGORIES



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13. Historic Restoration/Adaptive Re-Use
14. Unbuilt Projects (Eligible only when a Client is named)
15. Residential Interiors of any kind, including renovations
16. Non-Residential Interiors of any kind, including renovations
17. Sustainable Design - This category can include unbuilt, as well as already constructed projects. Submission shall include a written explanation, describing how the project meets the sustainability criteria. The project may be of any generic type (residential, commercial, public works), however, it should have features from some, if not most of the following basic sustainability criteria: Site & Ecosystems, Energy Use, Water Use, Resources and Materials, and Indoor Air Quality. Most important, the submission should exhibit innovative aspects to sustainable or green design. Please limit the written portion to 300 words maximum.

Previous Archi Award winning submissions are not eligible in any award category.

SPECIAL AWARDS



Special awards are selected from all of the projects submitted. No separate entry is required, or will be accepted.

- **Color Award**

Most effective use of color in a project

- **Window Award**

Projects using the best application of windows

- **Sustainable Design**

The project should exhibit innovative aspects to sustainable and green design

- **Lighting Design**

The best use of artificial and/or natural lighting

- **Furniture & Furnishings**

Excellence in non-residential furniture and furnishing design

ELECTRONIC SUBMISSION REQUIREMENTS



The digital submissions will be forwarded to the jury, minus Part 1 - Project Information Sheet (which will be removed by AIA LI Chapter prior to jury review). Parts 2 & 3 must be completely anonymous. The entry will be disqualified if it contains the firm name, architects names or previous awards for the project. Parts 2 & 3 must be submitted with the entry number provided in the confirmation email.

Part 1 - Project Information Sheet (Word Document and PDF):

Make sure the company name and submitting architect is included. All of the specific team information must be provided on this separate sheet in order for the jury to objectively determine award recipients without bias.

Submit the following information:

1. Project Category: Number _____; Name of Category: _____
2. Project name
3. Project location
4. Project Completion Date
5. Architecture Team: Firm Name: _____
6. Owner (if applicable)
7. Contractor (if applicable, include contact information)
8. Consultants (if applicable, include contact information)
9. AIA Membership Number (if applicable)
10. Photos Credit (if applicable)

The electronic file must be named with the Entry Number and Project Name ONLY.
(Example: Entry Number_Project Name_Info.doc)

ELECTRONIC SUBMISSION REQUIREMENTS



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Part 2 - Project Narrative (Word Document and PDF)

Provide project Entry Number, Category and Name at top of page.

The narrative should be a description of the project and maximum of 300 words. It should define the program and how the design approach met the project goals, distinguished characteristics and sustainability features (if applicable). It must be completely anonymous, firm name, architect's name or previous awards cannot appear in the narrative or the entry will be disqualified.

The electronic file must be named with the Entry Number and Project Name ONLY.
(Example: Entry Number_Project Name_Statement.doc)

ELECTRONIC SUBMISSION REQUIREMENTS



Continued

Part 3 - Digital Project Images (JPG and PDF files only - no other format will be accepted):

Up to Ten (10) images will be accepted as the medium used by the jury to understand and judge each submission. The following images must be submitted:

Project Final Construction or Renderings (if unbuilt):

Up to Five (5) JPGs images of the project showing exterior and interior views (as required). Images must be a minimum of 300 dpi resolution. Multiple images per page are not permitted. The images should not include text or captions. It must be completely anonymous, firm name, architect's name or previous awards cannot appear or the entry will be disqualified.

Identify one (1) photograph as the photograph to be published in the Archi Awards Journal and public display. Place this file on a separate folder label "Photograph For Publication".

Design Drawings:

Up to Five (5) drawings in PDF file format only, of any of the following:

- Floor Plans
- Site Plans
- Elevations/Sections/Diagrams

Images must be a minimum of 300 dpi resolution. Multiple images per page are not permitted. The images should not include text or captions. It must be completely anonymous, firm name, architect's name or previous awards cannot appear or the entry will be disqualified.

Note: All electronic image files must be named with the Project Name and Entry Number ONLY.

Example: For Photos or Renderings: Entry Number_Project Name_01.jpg

For Drawings: Entry Number_Project Name_floorplan.pdf

All submission files must be placed in a ZIP file named with the Registration Entry Number.

Example: Entry Number_Project Name.zip

Submit entries via email to archiawards@aialongisland.com no later than Friday, August 10, 2018 (11:59 PM EST). When sending the email with the submission, please indicate in the subject: "2018 AIALIC Archi Awards".

ELECTRONIC SUBMISSION REQUIREMENTS



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Submissions must include all documentation as required in this section. Deviation from the submission requirements may result in immediate disqualification.

Please contact the AIA LI Chapter office with any questions on the requirements for the submission (AIA LIC Office 516.294.0971)

When sending the email with the submission, please indicate in the subject:
"2018 AIALIC Archi Awards"